

THIS IS A DRUG FREE WORKPLACE!

All applicants are subject to a pre-employment drug test & criminal background check.
We also conduct random drug testing on all employees.



1080 North 7th Street
San Jose, CA 95112
(408) 998-5774
TTY (408) 294-5561

In accordance with Federal Law, each prospective employee shall be required to provide documents verifying his / her identity and authorization to be legally employed in the United States. In addition, prospective employees will be required to sign a verification attesting he / she is legally employable in the United States.

Providing false documentation or making false statements on the verification shall be grounds for immediate discharge.

Goodwill will retain copies of the documents submitted by the employee. To the extent practical and appropriate, these documents will be kept confidential. However, Goodwill is obligated to provide copies of the documents to the U.S. Department of Labor and to the Immigration and Naturalization Service ("INS"), upon request.

Federal and State Law prohibits discrimination in employment because of sex, age, race, color, religion, marital status, national origin, ancestry, mental condition or physical handicap or status as a Vietnam Era Veteran or disabled veteran.



Employment Application

An Equal Opportunity Employer

**YOU MUST FILL OUT ALL REQUESTED INFORMATION ON THIS APPLICATION
EVEN IF YOU USE A RESUME TO SUPPLEMENT THIS SUMMARY.**

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Primary Phone	Message Phone		
Work Number	E-mail Address		
Date Available	Full Time <input type="checkbox"/> Part Time <input type="checkbox"/>	If, part time, what days can you work? You <u>must</u> be available to work on weekends	M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday <input type="checkbox"/>
What hours can you work?			
Social Security No.	Desired Salary	\$	Per Hour <input type="checkbox"/> Month <input type="checkbox"/> Year <input type="checkbox"/>
Positions Applied for	1.	2.	
Referred to Goodwill By:	<input type="checkbox"/> Newspaper <input type="checkbox"/> Self <input type="checkbox"/> Employment Development Department <input type="checkbox"/> Internet Job Board		
	<input type="checkbox"/> Goodwill Employee (name) _____ <input type="checkbox"/> Other _____		
Are you a citizen of the United States?	YES <input type="checkbox"/> NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for Goodwill of Silicon Valley?	YES <input type="checkbox"/> NO <input type="checkbox"/>	If so, when?	

EDUCATION			
Indicate highest grade completed:			
NONE <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/> 13 <input type="checkbox"/> 14 <input type="checkbox"/> 15 <input type="checkbox"/> 16 <input type="checkbox"/> OTHER: _____			
High School		Address	
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/> Degree
College		Address	
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/> Degree
College		Address	
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/> Degree
Other		Address	
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/> Degree

REFERENCES	
<i>Please list at least two (2) professional references.</i>	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	

PREVIOUS EMPLOYMENT			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Other Miscellaneous information the you feel would be helpful in securing employment with us:			

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

DISCLAIMER AND SIGNATURE

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY

I warrant that the information I have provided on this application is accurate.

1. I understand that the information I provided is subject to verification by Goodwill of Silicon Valley, and I authorize the persons, schools, and prior employers I have listed to provide Goodwill Industries of Silicon Valley with any relevant information that may be required to make an employment decision.
2. I understand that any misrepresentation or deliberate omission of facts in my application may be grounds for Goodwill to refuse to employ me or, if I am employed, may be grounds for termination.
3. I understand and agree that I may be required to take and pass a Goodwill medical examination and receive a medical release prior to beginning work.
4. I understand that I may be required to work overtime, shift work, a rotating work schedule or a work schedule other than Monday through Friday.
5. I understand that if I am offered a job, I am not promised or guaranteed employment for any definite period of time. I further understand that I am free to voluntarily terminate and Goodwill is free to discharge me at any time, with or without notice for any reason including, but not limited to, my failure to comply with Goodwill's rules and regulations.
6. My signature below verifies that I will consent to an alcohol and drug screening.

Security Data

(Conviction will not necessarily disqualify a candidate from employment.)

Have you been convicted of a misdemeanor within the last 7 years? YES NO

Have you been convicted of a felony within the last 7 years? YES NO

If yes, please briefly describe the circumstances of your conviction, indicating the date, nature, place of the offense, and disposition of the case.

SIGNATURE:

DATE:



EQUAL EMPLOYMENT OPPORTUNITY INFORMATION FORM

Goodwill Industries of Silicon Valley is an Equal Opportunity Employer and considers applicants for all positions without regard to ethnicity, gender, veteran status, and disability in accordance with appropriate federal guidelines.

Your submission of the information is voluntary.

The information you provide on this form will remain confidential and separate from your application materials. We appreciate your cooperation.

Position(s) Applying for: _____ **Date:** _____

Check One: Male Female

Check one EEO Code Only:

- Hispanic or Latino
- White (Not of Hispanic or Latino Descent)
- Black or African American (Not of Hispanic or Latino Descent)
- Native Hawaiian or other Pacific Islander
- Asian (Not of Hispanic or Latino Descent)
- Other (Please Specify) _____

AGE:

- 00 – 17
- 18 – 25
- 26 - 35
- 36 - 45
- 46 – 55
- 56 +

Military Service:

- Veteran
- Vietnam Era Veteran
- Disabled Veteran
- Homeless Veteran



AUTHORIZATION AND CONSENT FORM

I hereby state that the information given by me in my employment application is true and complete in its entirety. I understand that in consideration of my application, an investigation may be conducted of my past employment and activities. I authorize past employers, personal references and any other persons with whom I am acquainted to answer all questions asked concerning my previous employment record, ability, military service, educational background, criminal record history, and driving record. I release all persons/and entities including Goodwill of Silicon Valley, past employers and government agencies from all liabilities or damages on account of having furnished such information in good faith.

In consideration of my application for employment, I authorize JPC Enterprises Inc. and/or its agents to conduct such an investigation, and release Goodwill of Silicon Valley, including its officers, employees, agents, and representatives from all liability or responsibility for this investigation. I understand that the information requested below regarding sex, race and date of birth are for the sole purpose of gathering the above information accurately, and will not be used to discriminate against me in violation of any law. I understand any initial employment offer will be contingent until all information is obtained and processed and may be subsequently withdrawn based on the results of this investigation.

A telephonic facsimile (FAX) or photographic copy of this authorization shall be considered an original and be as valid as the original document.

PLEASE PRINT THE ENTIRE FORM

Last Name	First Name	Full Middle Name (Please <u>do not put initials</u>)
Maiden Name or Any Other Names Used	Social Security Number	Telephone Number () -
Date of Birth	Drivers License Number	State Issued

Please provide All Residential Addresses For The Past 7 Years

Address	City	State	Zip	Time Period At this Location
Current Address:				
Previous Address:				
Previous Address:				
Previous Address:				

Signature _____ **Date** _____

Goodwill Store Locations

Directions: Check the box next to the location you are interested in applying for.
(You can check as many as you want)

Stores	Address	Distance from Main Plant
<input type="checkbox"/>	Main Plant 1080 North 7 th Street San Jose, 95112-4423	
<input type="checkbox"/>	Alum Rock 3020 Alum Rock Ave. San Jose, 95127 x=N. White Rd.	6.1 Miles
<input type="checkbox"/>	Almaden 3060 Almaden Exp. Way San Jose, 95118-1201 x=Foxworthy	7.81 Miles
<input type="checkbox"/>	Campbell 60 S.San Tomas Aquino Rd. Campbell, 95008-2515 x= Campbell Ave.	9.00 Miles
<input type="checkbox"/>	Cupertino 1125 De Anza Blvd. San Jose, 95129-3628 x= Bollinger+ HGWY 85	14.56 Miles
<input type="checkbox"/>	Gilroy 845 First St. Gilroy, 95020 x=Wren Ave.	33.16 Miles
<input type="checkbox"/>	Hollister 550 Tres Pinos Road Hollister, 95023 x=Airline HGWY	49.13 Miles
<input type="checkbox"/>	Los Altos 251 Main Street Los Altos, 94022 x=Foothill Expwy	15.95 Miles
<input type="checkbox"/>	Milpitas 91 S. Abbott Ave. Milpitas, 95035-4803 x=Calaveras Blvd.	5.03 Miles
<input type="checkbox"/>	Morgan Hill 17630 Monterey Rd. Morgan Hill, 95037-3612 x=Main St.	23.08 Miles
<input type="checkbox"/>	Mt. View 855 E. El Camino Real Mt. View, 94040-2880 x=Bernardo	12.09 Miles
<input type="checkbox"/>	Palo Alto 4085 El Camino Way Palo Alto, 94306-4002 x=W. Meadow	14.66 Miles
<input type="checkbox"/>	San Carlos 1691 West San Carlos St. San Jose, 95128-5207 x=Shasta Ave.	4.64 Miles
<input type="checkbox"/>	Santa Clara 2800 El Camino Real Santa Clara, 95051-2934 x=Kiely	7.07 Miles
<input type="checkbox"/>	Santa Teresa 7098 Santa Teresa Blvd. San Jose, 95139 x=Bernal	13.4 Miles
<input type="checkbox"/>	Sunnyvale 151 E. Washington Ave. Sunnyvale, 94086-6151 x= Sunnyvale Ave.	10.09 Miles
<input type="checkbox"/>	Willow Glen 1579 Meridian Ave. San Jose, 95125-5316 x=Hamilton	7.43 Miles

Goodwill Attendant Donation Sites

Directions: Check the box next to the location you are interested in applying for.
(You can check as many as you want)

North Sites	Location	City
<input type="checkbox"/> Budd	2341 S. Winchester Blvd. Winchester & Budd (right side of Safeway)	Campbell
<input type="checkbox"/> Calaveras	25 N. Milpitas Blvd. 237 & Milpitas Blvd. (Behind Citibank)	Milpitas
<input type="checkbox"/> Cambridge	Cambridge and Park Blvd.	Palo Alto
<input type="checkbox"/> De Anza	20580 Homestead Road Homestead Rd. & Saratoga-Sunnyvale Rd.	Cupertino
<input type="checkbox"/> El Camino	727 Saratoga – Sunnyvale Road Sunnyvale Road & El Camino (Trader Joe's)	Sunnyvale
<input type="checkbox"/> Five-o	570 Showers Drive Showers Drive & California (Across from Lucky Restaurant)	Mtn. View
<input type="checkbox"/> Lakewood	1119 N. Lawrence Expressway Lawrence Expressway & Lake Heaven Rd. (Behind Gas Station)	Sunnyvale
<input type="checkbox"/> Lawrence	3700 El Camino Real Lawrence & El Camino (Behind Taco Bell)	Santa Clara
<input type="checkbox"/> Los Altos	2175 Grant Road (right side of Albertson's)	Los Altos
<input type="checkbox"/> Moorpark	Lawrence & Moorpark (VTA Park N Ride)	San Jose
<input type="checkbox"/> Pasco	283 Embarcadero (Next to the Land Fill)	Palo Alto
<input type="checkbox"/> Princeton	3510 Homestead Road Princeton Way & Homestead (behind Gas Station)	Santa Clara
<input type="checkbox"/> Valley Fair	3070 Stevens Creek Blvd. Winchester & Stevens Creek Rd. (Behind Safeway)	Santa Clara
<input type="checkbox"/> Williams	3140 Williams (Williams & Winchester right side of Grocery Outlet)	San Jose
South Sites	Location	City
<input type="checkbox"/> Camden	1832 Hillsdale Ave. Hillsdale & Camden (Next to Home depot)	San Jose
<input type="checkbox"/> Cottle	Cottle Road & Highway 85 off ramp (VTA Park N Ride)	San Jose
<input type="checkbox"/> Crown	6477 Almaden Expwy Almaden & Camden Ave. (Almaden Center behind 76 Gas Station)	San Jose
<input type="checkbox"/> Curtner	2315 Canoas Garden Curtner & Hwy 87 (VTA Park N Ride)	San Jose
<input type="checkbox"/> Indian	Indian & Blossom Hill Road (VTA Park N Ride)	San Jose
<input type="checkbox"/> Monterey	Monterey Road & Ford Road (VTA Park N Ride)	San Jose
<input type="checkbox"/> Narvaez	Narvaez Avenue & Capital Expressway (VTA Park N Ride)	San Jose
<input type="checkbox"/> Park N Ride	Santa Teresa Blvd. (Park N Ride LRT)	San Jose
<input type="checkbox"/> Safeway	840 E. Dunne Ave. & Walnut Grove Drive (Right side of Safeway)	Morgan Hill
<input type="checkbox"/> Union	15895 Union Ave. Union & Los Gatos/Almaden Rd. (Left side of shopping complex)	Los Gatos
<input type="checkbox"/> Lark	14800 Winchester Blvd. Lark & Winchester Blvd.	Los Gatos